

MAE 299 CONTRACT

MECHANICAL AND AEROSPACE ENGINEERING DEPARTMENT

UNIVERSITY OF CALIFORNIA, DAVIS

Per the UC Davis Academic Personnel Manual (Appointment and Promotion, Section UCD APPENDIX II-B, Appointment of Graduate Students to Academic Positions):

"A Graduate Student Researcher (GSR) is a graduate student who performs research related to the student's degree program in an academic department or research unit under the direction of a faculty member or authorized principal investigator (APM 112). GSRs may not be assigned teaching, administrative, or general assistance duties. This does not exclude research-related duties such as quantitative analysis, bibliographic searches or summaries, text editing, lab projects, computer programming, and a reasonable amount of lab maintenance and cleaning."

"It is permissible for departments to grant course 299 credit to students for work done as a Graduate Student Researcher, provided research performed is to meet the degree requirements."

The amount of academic work required for a graduate degree may exceed what is associated with a Graduate Student Researcher (GSR) appointment. In the Mechanical and Aerospace Engineering Department, it is at the faculty advisor's discretion as to whether work performed as a GSR will count for MAE 299 course credit.

This contract lists the requirements for MAE 299 units regardless of whether or not these units are associated with a GSR appointment.

Students Complete This Section:

Explain the work to be undertaken (i.e. subject matter, readings, papers, research, specific responsibilities/duties):

Elaborate on reasons for performing this research and/or projected outcomes of this experience.

List specific courses and/or experiences that enable you to complete this research:

Student Name:

Student ID:

CRN # (will be issued upon completion of the contract):

Quarter and Year:

Instructor of Record:

Faculty Complete This Section:

List the MAE 299 research hours the student will complete this quarter:

GSR hours:

Non-GSR hours:

TOTAL:

List the number of MAE 299 units recommended (3 hours of work per week = 1 unit of academic credit – UCD Academic Senate Guidelines):

Arrangements for faculty/student meetings (contact hours):

Criteria for grade of satisfactory:

I, _____, have read this form and I approve the student's academic work plan as outlined in this department contract. I will evaluate the academic quality of the student's work and verify the number of hours the student has completed in accord with UCD Academic Senate guidelines for awarding academic unit credit for research.

Faculty Sponsor Signature:

Date:

Student Signature:

Date:

Return this contract to the MAE Graduate Program Coordinator via Box and register via SISWeb by the last day to Add (12th day of instruction of a quarter).

- [Submit to Box Link \(Click Here\)](#)

Any student who signs up for MAE 299 without completing this contract will be dropped from MAE 299.

The MAE Department will retain this form in department files for five years from the beginning of current term for possible review by the appropriate college courses committee and the Academic Senate Committee on Courses of Instruction (Davis Division Regulation 532).